



RE-ADVERTISEMENT

REQUEST FOR FORMAL PRICE QUOTATION

Procurement from R30 000.00 up to a transaction value of R200 000.00
(Including Vat)
(For publication on Pikitup Website and Notice Board)

**APPOINTMENT OF SERVICE PROVIDER FOR AIR QUALITY MONITORING AT PIKITUP
LANDFILL SITES
(REFER ANNEXURE A FOR FULL DETAILS)**

BID NO: PIK 015-2023-24

BIDDER COMPANY NAME:

BID AMOUNT (VAT INCL): R _____

THIS DOCUMENT IS COMPILED FOR:

Pikitup Johannesburg SOC Ltd
Jorissen Place Building
66 Jorissen Street,
Braamfontein, JHB

**CONTACT DETAILS:
Fhatuwani Maadi**

E-mail : fhatuwanimaadi@pikitup.co.za

Landline : 0873571171

QUOTATION BOX SUBMISSION IS SITUATED AT:

Pikitup Johannesburg SOC Ltd
Jorissen Place Building
66 Jorissen Street,
Tender Office
Ground Floor
East Wing
Braamfontein, JHB

Closing date: 25 AUGUST 2023

Closing time: 11:00am

Validity Period: 60 days from RFQ closing date

Briefing session: None

BIDDER'S COMPANY NAME: _____

BIDDER'S CONTACT PERSON: _____

–

BIDDER'S CONTACT NUMBER: _____

–

BIDDER'S EMAIL ADDRESS: _____

–

TOTAL BID AMOUNT: _____

CLOSING DATE: **25/08/2023**

CLOSING TIME: **11:00AM**

BRIEFING SESSION: **Not Applicable**

Document Issued By:

Pikitup Johannesburg SOC Limited
Pikitup Head Office (Ground Floor)
Jorissen Place Building
66 Jorissen Street
Braamfontein

Tel : +27 (0)87 357 1171
E-Mail : fhatuwanimaadi@pikitup.co.za

Website : www.pikitup.co.za

Quotations received will be evaluated firstly on pre-compliance evaluation, then on functionality evaluation **(IF APPLICABLE)**, and thereafter 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE Status level contribution in accordance with the table below:

- **MBD 4: Declaration of interest**
- **MBD 8: Declaration of bidders past supply management practices**
- **MBD 9: Certificate of Independent bid determination**

Failure to submit a fully compiled **MBD** forms quotation will result in your bid being rejected.

- **No quotation** will be considered from persons in the service of the state (**MBD4**).
- **A certified /original/ valid , B-BBEE certificate/ sworn affidavit (Please note that the Sworn Affidavit must be compliant as per B-BBEE Practice Guide 01 of 2018. NON- COMPLIANT AFFIDAVIT WILL GET ZERO POINT ALLOCATION)**

SECTION 2

1. **The Lowest or any bid will not necessarily be accepted** and the **PIKITUP reserves the right not to consider any bid** not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part. In addition Pikitup also reserves the right to appoint more than one service provider/supplier as deemed necessary
2. In evaluating bids received and adjudicating the award of this bid, Pikitup Johannesburg (SOC) Limited will, in addition to the pre-compliance and functionality criteria included in the specifications and irrespective of the capital, pricing and black economic empowerment structures of the bidder, take into account as objective criteria (1) the desirability of rotating the work amongst service providers, (2) the past bidding practices of any bidder in relation to evidence and/or reports of combative practices including conduct reported, amongst others, in terms of the Prevention and Combatting of Corrupt Activities Act, 2004, (3) the past contractual performance of any bidder and (4) the nature and extent of disputes involving the bidder in relation to past and/or current contracts. Note that as a result of the application of these objective criteria, the highest scoring bidders will not necessarily be selected as a preferred bidders.
3. Where deliveries are quoted “ex-stock” the period of **delivery must not exceed Five (5) maximum working days after receipt of order. If this condition is not adhered to, the order could be cancelled.**
Quotations are to be completed in accordance with the conditions as set out in the quotation document and must be sealed and externally endorsed with the quotation number and place in the quotation box indicated above.
4. **Payments will be made thirty (30) days** after receipt of invoice by Pikitup.
5. Quotations received after the closing date and time will not be considered
6. Samples of the required items or goods are available for your perusal (when applicable.)
7. Should the above-mentioned conditions not be adhered to, the quotation will be considered invalid.
8. **Quotations must be valid for minimum of 90 days.**

9. It is compulsory for all Service Providers and suppliers wanting to render services to PIKITUP to be registered and have a “compliance status” on the National Treasury Central Supplier Database (“CSD”) as per National Treasury Circular No 3 of 2015/6 – Central Supplier Database. National Treasury will maintain the database of all suppliers for Government and its institutions. Prospective suppliers can register online on the CSD by accessing the National Treasury website at www.CSD.gov.za.

DECLARATION

I, the undersigned hereby confirm that the information herein is a true reflection of the facts presented, and the person signing this document on behalf of the bidder duly authorized to do so. Should this not be the fact, stipulations regarding this as contained in the PIKITUP JOHANNEBSURG SOC LTD Policy applies. I accept that the PIKITUP JOHANNEBSURG SOC LTD may act against me in terms of the general conditions of contract should this declaration prove to be false.

Signing of the quotation in the appropriate space, as well as the initialing of each page by the bidder mandatory.

NAME OF PERSON

CAPACITY

DATE

COMPULSORY DOCUMENTATION

DOCUMENT CHECKLIST	Tick if attached
<p>CIPC CERTIFICATE</p> <hr/>	<hr/>
<p>TAX CLEARANCE DOCUMENT – valid tax clearance required.</p> <hr/>	<hr/>
<p>MBD 4 – declaration of interest document provided with each RFQ we publish</p> <hr/>	<hr/>
<p>MBD8 – declaration of bidders past practices document provided with each RFQ</p> <hr/>	<hr/>
<p>MBD 9 - declaration of interest document provided with each RFQ we publish</p> <hr/>	<hr/>
<p><u>FOR THE SITE WHERE THE BUSINESS IS CURRENTLY LOCATED</u></p> <ul style="list-style-type: none"> ○ Municipal statement - if the property is owned by The business <div style="text-align: center;">OR</div> ○ Lease Agreement – if the business is a tenant on the property <div style="text-align: center;">+</div> ○ Landlords Letter–then we also require a letter of good standing from the landlord/letting agency/proxy confirming the tenants account is not more than 90 days in arrears <div style="text-align: center;">OR</div> ○ Sworn Affidavit – compiled by the owner of the business if the business is being operated from the residence of the director 	<hr/> <hr/> <hr/> <hr/>
<p><u>FOR EACH DIRECTOR OF THE COMPANY</u></p> <ul style="list-style-type: none"> ○ Municipal Statement - for each director that owns the property where he/she currently resides <div style="text-align: center;">OR</div> ○ Lease agreement – if the director is a tenant at the place where he/she resides <div style="text-align: center;">+</div> ○ Landlords Letter– if the director is a tenant at the place where he/she resides then we will also require a letter of good standing from the Landlord/Letting Agency <hr/> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ○ Sworn Affidavit –where a director is residing with parents or other relatives without any formal agreement in place then a sworn affidavit must be compiled by parent/relative confirming the following <ul style="list-style-type: none"> ▪ the director resides with parent/relative at the aforementioned property without there being any formal lease agreement or contract in place ▪ The director does not have any outstanding payments in terms of utility payments of more than 90 days. ▪ the director does ▪ Most recent Municipal statement for the place of residence. If the parent/relative is a tenant on the aforementioned property then a copy of the lease agreement will need to apply ▪ Copy of Identity Document of the parent/relative 	<hr/> <hr/> <hr/> <hr/>
	<hr/>

POINT ALLOCATION FOR PRICE AND BBB-EE (BROAD-BASED BLACK -ECONOMIC EMPOWERMENT)

Price Evaluation: Maximum 80 points		
1	Price	80
B BB-EE Evaluation Maximum 20 points		
1.	Enterprises owned by black people with at least 51% shareholding <ul style="list-style-type: none"> ➤ 51% black ownership =2 points ➤ Less than 51% black ownership =0 points (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit)	
2.	Enterprise owned by black women with at least 30% shareholding <ul style="list-style-type: none"> ➤ 30% black women ownership = 4 points ➤ Less than 30% black women ownership = 0 points (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit)	
3.	Enterprise owned by black youth with at least 51% shareholding <ul style="list-style-type: none"> ➤ 51% black youth ownership =4 points ➤ Less than 51% black youth ownership = 0 points (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit and certified copies (not older than three(3) months) of ID copies of owners)	
4.	Enterprise owned by black people with disabilities with at least with 51% shareholding <ul style="list-style-type: none"> ➤ 51% black people with disabilities = 4 points ➤ Less than 51% black people with disabilities = 0 points (Letter from a Doctor, Physician, and/or Psychologist licensed to practice or a letter from any state or federal agency for Disability classification)	
5.	Enterprise with B-BBEE status level 1 (one) to 4 (Four) <ul style="list-style-type: none"> ➤ Provided = 2 points (or you can say B-BBEE Status Level 1-4= 2points) ➤ Not B-BBEE status level 1-4 = 0 point (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit)	
6.	Local suppliers within City of Johannesburg Geographical area <ul style="list-style-type: none"> ➤ Within COJ = 4 points ➤ Outside COJ = 0 point (Provide municipal rates account or lease agreement)	

**MBD 1
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID TO PURCHASE THE AFOREMENTIONED GOODS FROM PIKITUP JOHANNESBURG SOC LTD

BID NUMBER:	PIK 015-2023-24	CLOSING DATE:	25 AUGUST 2023	CLOSING TIME:	11H00
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**APPOINTMENT OF SERVICE PROVIDER FOR AIR QUALITY MONITORING AT PIKITUP LANDFILL SITES
(REFER ANNEXURE A FOR FULL DETAILS)**

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE RFQ BOX SITUATED AT JORISSEN PLACE BUILDING, 66 JORISSEN STREET, BRAAMFONTEIN, TENDER OFFICE, GROUND FLOOR

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	SCM UNIT	CONTACT PERSON	
CONTACT PERSON	Fhatuwani Maadi	TELEPHONE NUMBER	
TELEPHONE NUMBER	087 357 1171	FACSIMILE NUMBER	
FACSIMILE NUMBER	N/A	E-MAIL ADDRESS	
E-MAIL ADDRESS	fhatuwanimaadi@pikitup.co.za		

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B: 3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO

- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

RETURN OF BIDS

Late bids will not be accepted or considered and bids delivered to any other address besides the address stated above will not be considered.

Neither PIKITUP nor any of its employees shall be liable in any way whatsoever for bids that are not placed in the bid box by the closing date and time.

No bid shall be considered unless it is accompanied by sufficient information to show that the goods offered comply with the specification.

Bidders must state the country of origin and the name of the manufacturer of the goods offered. Documentary proof must be produced, if required.

Bidding documents must be completed properly in permanent black ink pen.

VALIDITY PERIOD

Your bid submission must remain valid for a period of 90 days from the closing date of this bid. It will constitute an offer which remains open for acceptance during the validity period.

INFORMATION MEETING

None.

ADJUDICATION OF BIDS

Bids submitted in response to this invitation will be adjudicated by PIKITUP in terms of a supply chain management policy developed in accordance with the requirements of the Municipal Finance Management Act 56 of 2003 and the PPPFA. Enquiries in respect of the policy should be addressed to the Head of PIKITUP's Supply Chain Management -

CONTRACT

The terms of the proposed contract with PIKITUP are contained in the General Conditions of Contract, the Special Conditions of Contract and any of the sections of these bidding documents in which the bidder makes an undertaking as to its performance. You must read and understand the terms before you submit your bid as you will be bound by the Contract (as described) if your bid is successful. At the time of award, the contract may include other relevant terms and conditions.

ADMINISTRATIVE JUSTICE

In adjudicating bids, PIKITUP shall comply with the requirements of the Promotion of Administrative Justice Act 3 of 2000 and the Promotion of Access to Information Act 2 of 2000, to the extent that these Acts apply to the adjudication by a municipal entity of bids in response to a bid invitation.

INTERNAL APPEAL PROCESS

Following the adjudication of bids and selection of a preferred bidder, and provided that a procurement contract has not already entered into force, any bidder may submit a complaint in writing to the chairperson of the PIKITUP Board of Directors (“the Board”) or the Managing Director that PIKITUP has not complied with the requirements of the PIKITUP Supply Chain Management Policy or the PIKITUP Code of Ethics, or has in any respect acted in a way that is irregular. The Chairperson of the Board or Managing Director shall not entertain a complaint unless it was submitted within 20 calendar days of when the supplier or contractor submitting it became aware of the circumstances giving rise to the complaint or of when that supplier or contractor should have become aware of those circumstances, whichever is earlier; or entertain a complaint after the procurement contract has entered into force.

Unless the complaint is resolved by mutual agreement of the bidder and the Chairperson of the Board or Managing Director, the Chairperson of the Board shall, within 30 calendar days after the submission of the complaint, issue a written decision. The decision shall state the reasons for the decision; and if the complaint is upheld in whole or in part, indicate the corrective measures that are to be taken.

The decision of the Chair of the Board shall, subject to the review powers of any competent court, be final.

DECLARATION BY BIDDER:

WE HAVE READ THE CLAUSES SET OUT ABOVE IN THIS OF THE BIDDING DOCUMENTS AND ACCEPT THEIR CONTENTS, SUBJECT TO ANY DECLARATION, WE HEREBY OFFER TO CONTRACT WITH PIKITUP ON THE TERMS SET OUT IN THE BIDDING DOCUMENTS SHOULD WE BE APPOINTED AS THE SUCCESSFUL BIDDER.

WITNESSES:

- 1.
- 2.

 AUTHORISED SIGNATURE

CAPACITY OF SIGNATORY

DATE:

ADDRESS
.....

MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favoritisms, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:
.....

3.3 Position occupied in the Company (director, trustee, hareholder²):

3.4 Company Registration Number:
.....

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity
Numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.
.....
.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved

in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars

.....

3.10 Do you have any relationship (family, friend, other) with persons
In the service of the state and who may be involved with
The evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between
Any other bidder and any persons in the service of the state who
May be involved with the evaluation and or adjudication of this bid? **YES /
NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers,
Principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors?
Trustees, managers, principle shareholders or stakeholders
In service of the state? **YES /
NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers,
Principle shareholders, or stakeholders of this company
Have any interest in any other related companies or
Business whether or not they are bidding for this contract. **YES /
NO**

If yes, furnish
particulars.....

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in

terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by black people with at least 51% shareholding		2		
Enterprise owned by black women with at least 30% shareholding		4		
Enterprise owned by black youth with at least 51% shareholding		4		
Enterprise owned by black people with disabilities with at least with 51% shareholding		4		
Enterprise with B-BBEE status level 1 (one) to 4 (Four)		2		
Local suppliers within City of Johannesburg Geographical area		4		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name _____ of company/firm.....

4.4. Company _____ registration _____ number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:
DATE:
ADDRESS:

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. Been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>Audi alter am partum</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury’s website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury’s website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND
CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - A. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - C. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

—

(Bid Number and Description)

in response to the invitation for the bid made by:

—

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Position

.....
Date

.....
Name of Bidder

ANNEXURE A

1. PURPOSE OF CONTRACT

1.1. The purpose of this contract is to procure qualified Air Quality Monitoring and Modelling Experts, to conduct landfill ambient and sub-surface air quality monitoring and maintenance of all related infrastructure associated with this monitoring, i.e. sub-surface landfill gas monitoring probes, for 6 months at operational and closed landfill sites.

1.2. The monitoring and reporting at the landfill sites will be conducted quarterly, after the award of the contract.

2. OVERVIEW

Air monitoring and reporting is a permit condition to ensure that levels of landfill gas that indicate potential risk are assessed and mitigation measures are enacted. Landfill gas monitoring allows for quantifying and assessing the risks associated with the generation, migration, or accumulation of landfill gas and monitoring the performance of the system. All monitoring should be conducted in line with the prescripts of the Minimum Requirements for Waste Disposal by Landfill as amended and taking cognisance of all the relevant prevailing legislation in this regard and taking cognisance of the Permit conditions of the landfill as set by Department of Environmental Affairs.

The table below is the landfill site's information where monitoring will be conducted.

Landfill Site	Site Size (Ha)	Waste Body Footprint (Ha)	Height (mamsl)	Type	End Date	Address
Ennerdale	21	16.83	11660	GMB	2024	Old Lawley Road: Lawley
Goudkoppies	47	35.9	1680	GLB	2029	Houthamer Street: Devland, Soweto
Marie Louise	43	26.97	1765	GLB	2020	Elias Motsoaladi Road Dobsonville
Robinson Deep	124	69.83	1800	GLB	2021	c/o Turffontein and Marlboro Roads: Turffontein
Linbro Park	100	55.1	1606	GLB	0	Marlboro Drive, Linbro Park: Sandton
Kya Sand				GMB	0	Portion 46 of the farm Houtkoppen

Figure 1: Landfill Site Information

The landfills ranges in size and this variation enables a good comparison with respect to waste streams, moisture content, availability and the resultant Landfill Gas (LFG) productions. All solid waste (domestic waste, builders rubble and garden waste) are accepted at the operational landfill sites for disposal. The current design of the gas probes is shown in Figure 3. Landfill Gas (LFG) measurements would have to be conducted on the probes that are found on site, and upgrade requirements would have to be investigated, quantified and submitted for approval to the designated Pikitup official.

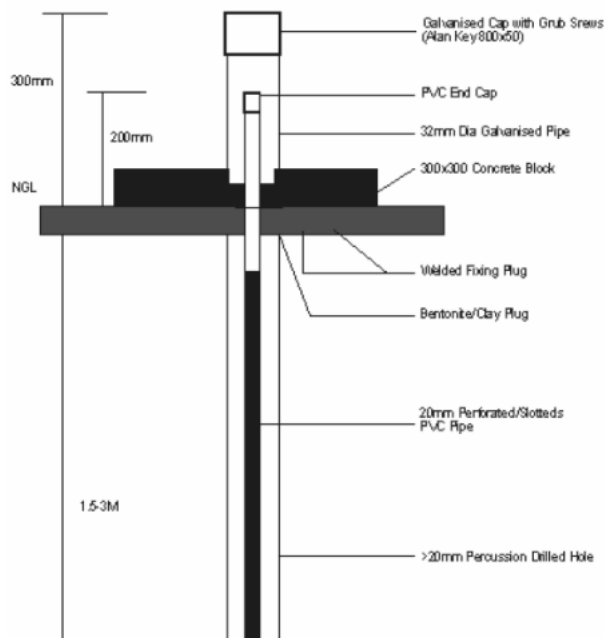


Figure 3: Current subsurface gas probe design used to monitor subsurface landfill gas production at the sites. Existing probes will have to be assessed for damages and or blockages from foreign objects, i.e. sand.

The probes are perforated allowing for gas movement and range in depth from 1-1.5 m along the perimeter of the sites. Direct readings of gas concentrations (CH_4 , CO_2 , O_2 , H_2S and CO) will be taken using an approved or accredited and calibrated hand-held infrared gas analyser and any other equipment that will produce the same results and SABS approved.

3. Scope of Work

The scope of work pertaining to air quality monitoring for the various landfill sites is discussed below.

- 3.1 Subsurface LFG concentrations should be monitored to assess the migration of LFG away from landfill boundaries and their release into the surrounding environment which could lead to various hazards such as fire and explosion, health risks and can even cause damage to the environment.
- 3.2 Ambient air in the surroundings and in the buildings of the contracted landfills should be monitored to ascertain compliance to acceptable health standards.

- 3.3 At all landfills there is some risk of dust and the escape of contaminants by wind action. Hazardous air pollutants emanating from landfill operation may be dispersed as dust or as gaseous substances and this has to be monitored.
- 3.4 The contracted service provider / expert should provide recommended mitigating measures in ensuring that Pikitup complies and does not exceed Lower Explosive Limits (LEL) of Methane concentrations in the atmosphere and in all landfill buildings.
- 3.5 Monitoring for releases of volatile organic and/or inorganic substances should be conducted. These substances may be released as constituents in the landfill gas or through mass transfer from the liquid or solid phases of the waste to the gas phase.
- 3.6 Air quality monitoring will be conducted quarterly at all contracted landfills and a comprehensive report will be produced by the service provider and furnished to Pikitup on a quarterly basis for the duration of contract. The report must be provided within one month of gas monitoring.

4. Landfills Overview

4.1. Linbro Park (Closed Landfill)

Linbro Park is situated at cnr. Marlboro and Third Road, Sandton. It is surrounded by a number of industry and residential areas. It covers approximately 84 hectares and ended operations in 2006. The landfill does not have a final cap although most of the surface is covered with a temporary thin layer of soil (mostly builders' rubble). 30 subsurface probes were installed along the boundary of the landfill.



4.2. Kya Sands (Closed Landfill)

The Kya Sands landfill is situated on the river bend road Kya Sands. It is surrounded by a number of industry and residential areas. There are no probes presently installed at the landfill.

4.2. Marie Louise

Marie Louise is located along Elias Motsoaledi Road, Dobsonville, Soweto. The landfill covers 44 hectares and surrounding land is mainly used for industrial, residential and mining purposes. The eastern and southern slopes of the closed cells have a final cap although most of the surface is covered with a temporary thin layer of soil (mostly builders' rubble). Currently there are 30 subsurface probes on the site.



Figure 5: Locations of subsurface probes and boreholes currently at Marie Louise landfill site.

4.3. Goudkoppies

Goudkoppies is located along Houthammer Road, Devland. The landfill site is 57,2 hectares of land. Currently they are 30 probes around the landfill. The Southern and Eastern slope has been rehabilitated.



4.4. Ennerdale

Ennerdale is located along the Old Lawley Road, Lawley. A number of probes 30 have been installed on site.



4.5. Robinson Deep

Robinson Deep is located at Elloff Street and Turffontein Road. There are 30 probes installed at the boundary of the landfill site.



Price Schedule for Air Quality Monitoring for 06 Months

Landfill Site	Air Quality Monitoring					Total
	Quantity	Quarter 1	Quarter 2			
		Rate/Quarter	Rate/Quarter			
Robinson Deep	4					
Goudkoppies	4					
Marie Louise	4					
Ennerdale	4					
Linbro Park	4					
Kya Sands	4					
Sub Total						
VAT @ 15%						
Grand Total						

Note: The appointed service provider would be required to provide a report detailing the probes sampled and the probes not sampled due to damage or inaccessibility.

1. EVALUATION CRITERIA

Firstly Service Providers will be evaluated in terms of pre-compliance requirements then functionality as part of the minimum requirements before evaluated on price & BEE as follows:-

The evaluation of the proposal will be based on the Preferential Procurement Regulation of 2011 using Price, Preference and Functionality. The evaluation will therefore be conducted in two stages, where Functionality will be evaluated first. Secondly only qualifying bidders who meet the minimum required score/threshold for Functionality will be evaluated further on Price and Preference.

Price 80

Preference Points *((Points scored by the bidder in terms of their*

B-BBEE contribution level as per the DTI Codes of Good Practice)

20

(See Preference Points Table below))

Total points for Price and Preference

100

POINTS

Important Note:

- Service Provider with annual total revenue of R5million or less qualify as Exempted Micro Enterprises (EMEs) in terms of the Broad-Based Black Economic Empowerment Act, and must submit a certificate issued by a registered auditor, accounting officer (as contemplated in section 60(4) of the Close Corporation Act, 1984 (Act No. 69 of 1984) or an accredited verification agency.

- Service Providers other than Exempted Micro Enterprises (EMEs) must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof from an accredited verification agency, substantiating their B-BBEE rating.

Failure to do so may result in the points for Preference not being awarded to the bidder.

Preference Points table for 80/20 points system:

B-BBEE Status Level Contributor	Number of Points
1	20
2	18
3	16
4	12

5	8
6	6
7	4
8	2
Non-Compliant Contributor	0

9.1. PRE-COMPLIANCE CRITERIA

Bidders will be eliminated for not complying with submitting compulsory returnable documents as stated below:

Compulsory Returnable Document	Submitted (Yes or No)
a) Original Valid Tax Clearance Certificate	
b) Copy of municipal Statement or letter from landlord stating not older than 3 months	
c) Completion of all MBD forms	

Other Returnable Documents

a) Valid or Certified EME or B-BBEE scorecard certificate	
d) If not registered in Pikitup database, it is compulsory that the quote is returned with a fully completed database form.	

9.2. TECHNICAL / FUNCTIONALITY EVALUATION

Item	Description	Weigh ting	Rating
1	Experience of the company (Regarding landfill air quality monitoring). 3 years and above = 5 points 2 years – 3 years = 4 points 1 year – 2 years = 3 points 0 = 1 Point = 0	20	0 to 5
2	Locality COJ – 5 Gauteng – 4 Outside Gauteng – 3	05	0 to 5

	SADC – 2 Other - 1		
3	Methodology Development of gas migration model (Proposed methods for modelling software) = 5 Result reporting with interpretation (Proposed methods for trends comparative analysis) = 4 Measures to curb LEL exceedance (Proposed measures for reduction of emissions) = 3 Gas monitoring and result presentation (no interpretation) = 0	25	0 to 5
4	Delivery Lead times Completion of works on all sites within 1 week = 5 within 2 weeks = 3 after 2 weeks and more = 0 (Please submit a plan on a letterhead signed)	10	0 to 5
5	Qualification of the Project Manager – Degree in Environmental management with training in air quality. Registration – SACNASP (South African council for natural scientific professions).	20	0 to 5
6	Experience of the project manager 3 years and above = 5 points 2 years – 3 years = 4 points 1 year – 2 years = 3 points 0 = 1 Point = 0	20	0 to 5
	Total	100	0 to 5

NB! The minimum cut off points for functionality is 70 points out of 100 points and any bidder scoring less than 70 points will not be considered for further evaluation of testing.

Service Providers that qualified pre-evaluation in terms of the functionality cut-off points of 60 points will then be evaluated in terms of price (80 points).

Scoring Guidelines:

0	No Response
1	Poor and unacceptable level of performance or compliance to requirement
2	Average
3	Good
4	Very Good
5	Excellent

The scores of each of the evaluators will be averaged, weighted and then totaled to obtain the final score for quality

NOTE: For the purpose of comparison and in order to ensure a meaningful evaluation, bidders must submit detailed information in substantiation of compliance to the evaluation criteria mentioned (e.g. details of relevant previous work undertaken, letters from previous /current clients. etc)**9.3. PRICE AND BBEE EVALUATION.**

Final Proposal will be evaluated on the basis of the PPPFA 80/20 point system. The 80/20 point system will be as follows:

Price Assessment	80
BBEE	20
TOTAL	100

