



## RE-ADVERTISEMENT

### REQUEST FOR FORMAL PRICE QUOTATION

Procurement from R30 000.00 up to a transaction value of R200 000.00  
(Including Vat)  
(For publication on Pikitup Website and Notice Board)

**APPOINTMENT OF SERVICE PROVIDER FOR THE WEIGHBRIDGE SOFTWARE  
SUPPORT, HARDWARE REPAIRS AND MAINTANANCE FOR A PERIOD OF SIX (06)  
MONTHS  
(REFER ANNEXURE A FOR FULL DETAILS)**

**BID NO: PIK 061-2022-23**

**BIDDER COMPANY NAME:**

**BID AMOUNT (VAT INCL): R \_\_\_\_\_**

#### **THIS DOCUMENT IS COMPILED FOR:**

Pikitup Johannesburg SOC Ltd  
Jorissen Place Building  
66 Jorissen Street,  
Braamfontein, JHB

**CONTACT DETAILS:  
Fhatuwani Maadi**

E-mail : [fhatuwanimaadi@pikitup.co.za](mailto:fhatuwanimaadi@pikitup.co.za)

Landline : 0873571171

#### **QUOTATION BOX SUBMISSION IS SITUATED AT:**

Pikitup Johannesburg SOC Ltd  
Jorissen Place Building  
66 Jorissen Street,  
Tender Office  
Ground Floor  
East Wing  
Braamfontein, JHB

**Closing date: 29 JUNE 2023**

**Closing time: 10:00am**

**Validity Period: 60 days from RFQ closing date**

**Briefing session: None**

**BIDDER'S COMPANY NAME:** \_\_\_\_\_

**BIDDER'S CONTACT PERSON:** \_\_\_\_\_

–

**BIDDER'S CONTACT NUMBER:** \_\_\_\_\_

–

**BIDDER'S EMAIL ADDRESS:** \_\_\_\_\_

–

**TOTAL BID AMOUNT:** \_\_\_\_\_

**CLOSING DATE:** **29/06/2023**

**CLOSING TIME:** **10:00AM**

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**BRIEFING SESSION:** **Not Applicable**

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**Document Issued By:**

Pikitup Johannesburg SOC Limited  
Pikitup Head Office (Ground Floor)  
Jorissen Place Building  
66 Jorissen Street  
Braamfontein

Tel : +27 (0)87 357 1171  
E-Mail : [fhatuwanimaadi@pikitup.co.za](mailto:fhatuwanimaadi@pikitup.co.za)

Website : [www.pikitup.co.za](http://www.pikitup.co.za)

Quotations received will be evaluated firstly on pre-compliance evaluation, then on functionality evaluation (**IF APPLICABLE**), and thereafter 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBEE) for attaining the BBEE Status level contribution in accordance with the table below:

- **MBD 4: Declaration of interest**
- **MBD 8: Declaration of bidders past supply management practices**
- **MBD 9: Certificate of Independent bid determination**

Failure to submit a fully compiled **MBD** forms quotation will result in your bid being rejected.

- **No quotation** will be considered from persons in the service of the state (**MBD4**).
- **A certified /original/ valid , B-BBEE certificate/ sworn affidavit (Please note that the Sworn Affidavit must be compliant as per B-BBEE Practice Guide 01 of 2018. NON- COMPLIANT AFFIDAVIT WILL GET ZERO POINT ALLOCATION)**

## SECTION 2

1. **The Lowest or any bid will not necessarily be accepted** and the **PIKITUP reserves the right not to consider any bid** not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part. In addition Pikitup also reserves the right to appoint more than one service provider/supplier as deemed necessary
2. In evaluating bids received and adjudicating the award of this bid, Pikitup Johannesburg (SOC) Limited will, in addition to the pre-compliance and functionality criteria included in the specifications and irrespective of the capital, pricing and black economic empowerment structures of the bidder, take into account as objective criteria (1) the desirability of rotating the work amongst service providers, (2) the past bidding practices of any bidder in relation to evidence and/or reports of combative practices including conduct reported, amongst others, in terms of the Prevention and Combatting of Corrupt Activities Act, 2004, (3) the past contractual performance of any bidder and (4) the nature and extent of disputes involving the bidder in relation to past and/or current contracts. Note that as a result of the application of these objective criteria, the highest scoring bidders will not necessarily be selected as a preferred bidders.
3. Where deliveries are quoted “ex-stock” the period of **delivery must not exceed Five (5) maximum working days after receipt of order. If this condition is not adhered to, the order could be cancelled.**  
Quotations are to be completed in accordance with the conditions as set out in the quotation document and must be sealed and externally endorsed with the quotation number and place in the quotation box indicated above.
4. **Payments will be made thirty (30) days** after receipt of invoice by Pikitup.
5. Quotations received after the closing date and time will not be considered
6. Samples of the required items or goods are available for your perusal (when applicable.)
7. Should the above-mentioned conditions not be adhered to, the quotation will be considered invalid.
8. **Quotations must be valid for minimum of 90 days.**

9. It is compulsory for all Service Providers and suppliers wanting to render services to PIKITUP to be registered and have a “compliance status” on the National Treasury Central Supplier Database (“CSD”) as per National Treasury Circular No 3 of 2015/6 – Central Supplier Database. National Treasury will maintain the database of all suppliers for Government and its institutions. Prospective suppliers can register online on the CSD by accessing the National Treasury website at [www.CSD.gov.za](http://www.CSD.gov.za).

## DECLARATION

I, the undersigned hereby confirm that the information herein is a true reflection of the facts presented, and the person signing this document on behalf of the bidder duly authorized to do so. Should this not be the fact, stipulations regarding this as contained in the PIKITUP JOHANNESBURG SOC LTD Policy applies. I accept that the PIKITUP JOHANNESBURG SOC LTD may act against me in terms of the general conditions of contract should this declaration prove to be false.

**Signing of the quotation in the appropriate space, as well as the initialing of each page by the bidder mandatory.**

\_\_\_\_\_  
**NAME OF PERSON**

\_\_\_\_\_  
**CAPACITY**

\_\_\_\_\_  
**DATE**



**POINT ALLOCATION FOR PRICE AND BBB-EE (BROAD-BASED BLACK -ECONOMIC EMPOWERMENT)**

<b>Price Evaluation: Maximum 80 points</b>		
<b>1</b>	<b>Price</b>	<b>80</b>
<b>B BB-EE Evaluation Maximum 20 points</b>		
<b>1.</b>	<b>Enterprises owned by black people with at least 51% shareholding</b> <ul style="list-style-type: none"> <li>➤ 51% black ownership =2 points</li> <li>➤ Less than 51% black ownership =0 points</li> </ul> (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit)	
<b>2.</b>	<b>Enterprise owned by black women with at least 30% shareholding</b> <ul style="list-style-type: none"> <li>➤ 30% black women ownership = 4 points</li> <li>➤ Less than 30% black women ownership = 0 points</li> </ul> (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit)	
<b>3.</b>	<b>Enterprise owned by black youth with at least 51% shareholding</b> <ul style="list-style-type: none"> <li>➤ 51% black youth ownership =4 points</li> <li>➤ Less than 51% black youth ownership = 0 points</li> </ul> (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit and certified copies (not older than three(3) months of ID copies of owners)	
<b>4.</b>	<b>Enterprise owned by black people with disabilities with at least with 51% shareholding</b> <ul style="list-style-type: none"> <li>➤ 51% black people with disabilities = 4 points</li> <li>➤ Less than 51% black people with disabilities = 0 points</li> </ul> (Letter from a Doctor, Physician, and/or Psychologist licensed to practice or a letter from any state or federal agency for Disability classification)	
<b>5.</b>	<b>Enterprise with B-BBEE status level 1 ( one ) to 4 (Four)</b> <ul style="list-style-type: none"> <li>➤ Provided = 2 points (or you can say B-BBEE Status Level 1-4= 2points)</li> <li>➤ Not B-BBEE status level 1-4 = 0 point</li> </ul> (Provide original or certified copy (not older than three (3) months) of BEE certificate / sworn affidavit )	
<b>6.</b>	<b>Local suppliers within City of Johannesburg Geographical area</b> <ul style="list-style-type: none"> <li>➤ Within COJ = 4 points</li> <li>➤ Outside COJ = 0 point</li> </ul> ( Provide municipal rates account or lease agreement )	

**MBD 1  
INVITATION TO BID**

**YOU ARE HEREBY INVITED TO BID TO PURCHASE THE AFOREMENTIONED GOODS FROM PIKITUP JOHANNESBURG SOC LTD**

BID NUMBER:	<b>PIK 061-2022-23</b>	CLOSING DATE:	<b>29 JUNE 2023</b>	CLOSING TIME:	<b>10H00</b>
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**APPOINTMENT OF SERVICE PROVIDER FOR THE WEIGHBRIDGE SOFTWARE SUPPORT, HARDWARE REPAIRS AND MAINTANANCE FOR A PERIOD OF SIX (06) MONTHS  
(REFER ANNEXURE A FOR FULL DETAILS)**

**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).**

**BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE RFQ BOX SITUATED AT JORISSEN PLACE BUILDING, 66 JORISSEN STREET, BRAAMFONTEIN, TENDER OFFICE, GROUND FLOOR**

**SUPPLIER INFORMATION**

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		<b>OR</b>	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	.....	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT	SCM UNIT	CONTACT PERSON	
CONTACT PERSON	Fhatuwani Maadi	TELEPHONE NUMBER	
TELEPHONE NUMBER	087 357 1171	FACSIMILE NUMBER	
FACSIMILE NUMBER	N/A	E-MAIL ADDRESS	
E-MAIL ADDRESS	fhatuwanimaadi@pikitup.co.za		

<b>1. BID SUBMISSION:</b>	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR ONLINE</b>	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B: 3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO



- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

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## **RETURN OF BIDS**

Late bids will not be accepted or considered and bids delivered to any other address besides the address stated above will not be considered.

Neither PIKITUP nor any of its employees shall be liable in any way whatsoever for bids that are not placed in the bid box by the closing date and time.

No bid shall be considered unless it is accompanied by sufficient information to show that the goods offered comply with the specification.

Bidders must state the country of origin and the name of the manufacturer of the goods offered. Documentary proof must be produced, if required.

**Bidding documents must be completed properly in permanent black ink pen.**

## **VALIDITY PERIOD**

Your bid submission must remain valid for a period of 90 days from the closing date of this bid. It will constitute an offer which remains open for acceptance during the validity period.

## **INFORMATION MEETING**

**None.**

## **ADJUDICATION OF BIDS**

Bids submitted in response to this invitation will be adjudicated by PIKITUP in terms of a supply chain management policy developed in accordance with the requirements of the Municipal Finance Management Act 56 of 2003 and the PPPFA. Enquiries in respect of the policy should be addressed to the Head of PIKITUP's Supply Chain Management -

## **CONTRACT**

The terms of the proposed contract with PIKITUP are contained in the General Conditions of Contract, the Special Conditions of Contract and any of the sections of these bidding documents in which the bidder makes an undertaking as to its performance. You must read and understand the terms before you submit your bid as you will be bound by the Contract (as described) if your bid is successful. At the time of award, the contract may include other relevant terms and conditions.

**ADMINISTRATIVE JUSTICE**

In adjudicating bids, PIKITUP shall comply with the requirements of the Promotion of Administrative Justice Act 3 of 2000 and the Promotion of Access to Information Act 2 of 2000, to the extent that these Acts apply to the adjudication by a municipal entity of bids in response to a bid invitation.

**INTERNAL APPEAL PROCESS**

Following the adjudication of bids and selection of a preferred bidder, and provided that a procurement contract has not already entered into force, any bidder may submit a complaint in writing to the chairperson of the PIKITUP Board of Directors (“the Board”) or the Managing Director that PIKITUP has not complied with the requirements of the PIKITUP Supply Chain Management Policy or the PIKITUP Code of Ethics, or has in any respect acted in a way that is irregular. The Chairperson of the Board or Managing Director shall not entertain a complaint unless it was submitted within 20 calendar days of when the supplier or contractor submitting it became aware of the circumstances giving rise to the complaint or of when that supplier or contractor should have become aware of those circumstances, whichever is earlier; or entertain a complaint after the procurement contract has entered into force.

Unless the complaint is resolved by mutual agreement of the bidder and the Chairperson of the Board or Managing Director, the Chairperson of the Board shall, within 30 calendar days after the submission of the complaint, issue a written decision. The decision shall state the reasons for the decision; and if the complaint is upheld in whole or in part, indicate the corrective measures that are to be taken.

The decision of the Chair of the Board shall, subject to the review powers of any competent court, be final.

**DECLARATION BY BIDDER:**

WE HAVE READ THE CLAUSES SET OUT ABOVE IN THIS OF THE BIDDING DOCUMENTS AND ACCEPT THEIR CONTENTS, SUBJECT TO ANY DECLARATION, WE HEREBY OFFER TO CONTRACT WITH PIKITUP ON THE TERMS SET OUT IN THE BIDDING DOCUMENTS SHOULD WE BE APPOINTED AS THE SUCCESSFUL BIDDER.

WITNESSES:

- 1. ....
- 2. ....

-----  
**AUTHORISED SIGNATURE**

CAPACITY OF SIGNATORY .....

DATE: .....

ADDRESS .....  
.....

**MBD 4**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favoritisms, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:  
.....

3.3 Position occupied in the Company (director, trustee, hareholder<sup>2</sup>):

3.4 Company Registration Number:  
.....

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity  
Numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.  
.....  
.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved

in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars

.....

3.10 Do you have any relationship (family, friend, other) with persons  
In the service of the state and who may be involved with  
The evaluation and or adjudication of this bid? ..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between  
Any other bidder and any persons in the service of the state who  
May be involved with the evaluation and or adjudication of this bid? **YES /  
NO**

3.11.1 If yes, furnish particulars

.....  
.....

3.12 Are any of the company's directors, trustees, managers,  
Principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....  
.....

3.13 Are any spouse, child or parent of the company's directors?  
Trustees, managers, principle shareholders or stakeholders  
In service of the state? **YES /**  
**NO**

3.13.1 If yes, furnish particulars.

.....  
.....

3.14 Do you or any of the directors, trustees, managers,  
Principle shareholders, or stakeholders of this company  
Have any interest in any other related companies or  
Business whether or not they are bidding for this contract. **YES /**  
**NO**

If yes, furnish  
particulars.....

.....

4. Full details of directors / trustees / members / shareholders.

<b>Full Name</b>	<b>Identity Number</b>	<b>State Employee Number</b>

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

## MBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and  
(b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in

terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80} \left( \mathbf{1 - \frac{Pt - Pmin}{Pmin}} \right) & \mathbf{or} & \mathbf{Ps = 90} \left( \mathbf{1 - \frac{Pt - Pmin}{Pmin}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender



### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by black people with at least 51% shareholding		2		
Enterprise owned by black women with at least 30% shareholding		4		
Enterprise owned by black youth with at least 51% shareholding		4		
Enterprise owned by black people with disabilities with at least with 51% shareholding		4		
Enterprise with B-BBEE status level 1 ( one ) to 4 (Four)		2		
Local suppliers within City of Johannesburg Geographical area		4		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name \_\_\_\_\_ of company/firm.....

4.4. Company \_\_\_\_\_ registration \_\_\_\_\_ number: \_\_\_\_\_

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

	..... <b>SIGNATURE(S) OF TENDERER(S)</b>
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....

**DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. Been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>Audi alter am partum</i> rule was applied).</p> <p><b>The Database of Restricted Suppliers now resides on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
<b>Item</b>	<b>Question</b>	<b>Yes</b>	<b>No</b>
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND  
CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE  
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

## MBD 9

### CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - A. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - C. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

**MBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

—

(Bid Number and Description)

in response to the invitation for the bid made by:

---

—

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

---

that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Position

.....  
Date

.....  
Name of Bidder



# ANNEXURE A

## THE APPOINTMENT OF SUITABLY QUALIFIED AND EXPERIENCED SERVICE PROVIDER FOR WEIGHBRIDGE SOFTWARE SUPPORT, HARDWARE REPAIRS AND MAINTENANCE ON AS AND WHEN REQUIRED BASIS, FOR A PERIOD OF SIX (6) MONTHS.

### 1. AIMS OF PROJECT

The aim is for Pikitup Johannesburg SOC to source suitably qualified and experienced service provider to provide weighbridge software support, hardware repairs and maintenance on as and when required basis, for a period of **six (6) months**.

It also aims to safeguard compliance of daily activities at the landfill site against the conditions of the operational license issued by the Gauteng Department of Agriculture and Rural Development (GDARD). It further aims to support and promote ease of reporting of waste quantities generated and recycled to Gauteng Waste Information System.

1.

The purpose of this contract is the procurement of the service provider with requisite skills and experience to provide the expertise for weighbridge software support, hardware repairs and maintenance on as and when required basis, for a period of **six (6) months** for Pikitup's four operational landfill sites. The service provider will provide Weighbridge hardware repairs for Pikitup's operational landfill sites (Robinson Deep, Marie Louise, Ennerdale and Goudkoppies) and Weighbridge software support and hardware maintenance (on as and when required basis) for nine (9) weighbridges, including the eleven (11) Computer Operating stations, four (4) servers located at Pikitup's operational landfill sites and one (1) at Pikitup's Head Office for a period 6 months.

The purpose of the tender is to:

2

- 2.1 Appoint one or more experienced service provider(s) to provide ongoing maintenance services to ensure that the operational and high availability of the weighbridge and associated hardware and software is assured at all time, for a period of six (6) months from date of the contract.
- 2.2 Bi-annual calibration and verification tests to confirm accuracy and reliability of data from the weighbridges. This will be also be required when the load cells are replaced,
- 2.3 Perform a minimum monthly weighbridge accuracy test
- 2.4 Provide ongoing site inspection over the contracted period and provide reports detailing what maintenance services are required on the hardware
- 2.5 Install spring loaded boom gates at various Pikitip landfills to control vehicles unlawfully entering the landfill site
- 2.6 Perform a minimum monthly inspection and maintenance of barriers, boom gates and traffic signals at the weighbridge

- 2.7** Procure the services of the service provider to provide weighbridge software support, hardware repairs and maintenance on as and when required basis, for a period of **six (6) months** to ensure effective and efficient operations of the weighbridge system
- 2.8** Install and maintain caged or protected Cameras used for License Plate Recognition which scans the vehicle registration number into the weighbridge system for the purpose of billing and reporting.
- 2.9** Install caged or protected cameras for waste identification to prohibit the entrance of unauthorized waste entering the landfill. These cameras must have infrared capability to ensure observation of activity at night.
- 2.10** Improve compliance to the permit conditions and minimum requirements and report on waste disposed to the Gauteng Waste Information System
- 2.11** Promote health and safety in the workplace, mitigate against environmental damage and protect natural resources
- 2.12** To contract with one or more service provider/s for the management, operations and maintenance of the respective landfill sites.
- 2.13** Ensure skill transfer of maintenance of activities to PIKITUP staff.
- 2.14** Provide inhouse training plans for landfill personnel and training outcomes in line with the plan

### **TECHNICAL /FUNCTIONALITY EVALUATION**

<b>Item</b>	<b>Description</b>	<b>Weighting</b>	<b>Rating</b>
<b>1</b>	<p><b>Relevant company experience with regards to weighbridge software and hardware on landfills.</b></p> <p><b>5 years and above = 5 points</b></p> <p><b>3 years – 4 years = 3 points</b></p> <p><b>1 year – 2 years = 1 points</b></p> <p><b>No experience = 0 points</b></p>	<b>5</b>	
<b>2</b>	<p><b>Number of completed projects of similar nature.</b></p> <p><b>Provide list of projects of similar nature and value, with contactable references.</b></p> <p><b>5 projects and above = 5 points</b></p> <p><b>3 – 4 projects = 3 points</b></p> <p><b>1 – 2 projects = 1 points</b></p> <p><b>No projects = 0 points</b></p>	<b>25</b>	
<b>3</b>	<p><b>Locality of Head Office</b></p> <p><b>COJ – 5 Points</b></p> <p><b>Gauteng – 3 Points</b></p> <p><b>Outside Gauteng – 2 Points</b></p>	<b>5</b>	

	<b>Other – 0 Points</b>		
<b>4</b>	<p><b>Methodology regarding the execution of the weighbridge software and hardware. (total weighting 20)</b></p> <ul style="list-style-type: none"> <li>• <b>Schedule of activities with time frames.</b> Included = 5 points Not included = 0 points</li> <li>• <b>Method of software and hardware (approach and system, equipment)</b> Included = 5 points Not included = 0 points</li> <li>• <b>Interpretation of software pertaining to landfills weighbridge.</b> Included = 5 points Not included = 0 points</li> </ul>	<p><b>5</b></p> <p><b>10</b></p> <p><b>5</b></p>	
<b>5</b>	<p><b>Delivery Lead times and program.</b></p> <p><b>Completion of installations of the computer systems/ software on all sites</b></p> <p>within 1 week = 5 Points</p> <p>within 2 weeks = 3 Points</p> <p>after 2 weeks and more = 0 Points</p> <p>(Please submit a GANTT chart on a signed letterhead )</p>	<b>10</b>	
<b>5</b>	<p><b>Project leader/Company must be registered with accredited computer professionals/body. (Submit certificate).</b></p> <p><b>Professional Registration = 5 points</b></p> <p><b>No Registration = 0 Points</b></p>	<b>15</b>	
<b>6</b>	<p><b>Capacity to conduct weighbridge software and hardware</b></p> <p><b>Number of Qualified Computer science or IT available for this project. National Diploma,</b></p>	<b>20</b>	

	<b>BSC in IT or Computer Science (submit names and attached certificate)</b> <b>4 or more IT/ Computer = 5 Points</b> <b>3 IT/Computer = 4 Points</b> <b>2 IT/Computer = 2 Points</b> <b>1 IT/Computer = 1 Point</b> <b>0 IT/Computer = 0 Points</b>		
	<b>Total</b>	<b>100</b>	

**NB! The minimum cut off points for functionality is 70 points out of 100 points and any bidder scoring less than 70 points will not be considered for further evaluation.**

Service Providers that qualified in terms of the functionality cut-off points of 70 points, will then be evaluated in terms of price and B-BBEE.

**Scoring Guidelines:**

0	No Response
1	Poor and unacceptable level of performance or compliance to requirement
2	Average
3	Good
4	Very Good
5	Excellent

**1. PRICE AND PREFERENCE CRITERIA**

Bidders will be evaluated on the 80/20 Preference Point System.

A maximum of 80 points will be allocated for price on the following basis:

80/20 formula

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- Ps = Points scored for comparative price of bid under consideration  
Pt = Comparative price of bid under consideration  
Pmin = Comparative price of lowest acceptable bid

Therefore

**Price Points** **80**

**Preference Points** *((Points scored by the bidder in terms of B-BBEE contribution level as per the DTI Codes of Good Practice))* **20**

*(See Preference Points Table below))*

---

**Total points for Price and Preference** **100**

**Important Note:**

In terms of the Legislative framework, the B-BBEE Act no. 53 of 2003 and the Codes of Good Practice for BBEE 2013, implemented with effect from 1 May 2015, Service Providers with annual total revenue of R10 million or less qualify as Exempted Micro Enterprises (EMEs), and must submit sworn affidavit or a Certificate issued by Companies and Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less.

Service Providers other than Exempted Micro Enterprises (EMEs) must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating.

Failure to do so may result in the points for Preference not being awarded to the Service Provider.

**Preference Points table for 80/20 points system:**

B-BBEE Status Level Contributor	Number of Points
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non-Compliant Contributor</b>	<b>0</b>

**Note: The National Treasury General Conditions of Contract 2010 as well as specific conditions of contract for this bid. This is available on [www.nationaltreasury.gov.za](http://www.nationaltreasury.gov.za). Any additional terms and conditions will form part of special conditions of contract to be agreed and signed upon award of the bid. This will have to be signed by the successful bidder before the project begins. Further a service level agreement must be entered into by the awarded bidder and PIKITUP within 60 days of award of contract.**

**PRICE AND BBBEE EVALUATION.**

Final Proposal will be evaluated on the basis of the PPPFA 80/20-point system. The 80/20-point system will be as follows:

<b>Price Assessment</b>	<b>80</b>
<b>BBBEE</b>	<b>20</b>
<b>TOTAL</b>	<b>100</b>

**SCHEDULE OF WORK CARRIED OUT BY THE BIDDER**

The Bidder must indicate in the spaces provided below a complete list of similar contracts awarded to him, over the last 2 years, excluding the current contract (if any). This information shall be deemed to be material to the award of this RFQ.

CLIENT (NAME, TEL NO, EMAIL)	PROJECT DESCRIPTION	NO. OF EMPLOYEES	VALUE OF WORK	YEAR DONE

SIGNATURE OF PERSON AUTHORISED TO SIGN THE BID .....

DATE.....

**SCHEDULE OF CURRENT COMMITMENTS**

Notes to Bidder:

The Bidder shall list below all projects with which the company is currently involved.

CLIENT (NAME, TEL NO, EMAIL)	PROJECT DESCRIPTION	NO. OF EMPLOYEES	VALUE OF WORK	YEAR DONE

SIGNATURE OF PERSON AUTHORISED TO SIGN THE BID .....

DATE.....



