



City of Johannesburg Pikitup

Pikitup Head Office
Jorissen Place
66 Jorissen Street
Braamfontein
2001

Private Bag X74
Braamfontein
Johannesburg
2017
Tel+27(0) 11 712 5200
Fax +27(0) 11 712 5322
www.pikitup.co.za
www.joburg.org.za

VACANCY: EXECUTIVE MANAGER: INFORMATION COMMUNICATION & TECHNOLOGY

Date of the advert: 23 July 2021

Closing date for applications: 06 August 2021

Position	: Executive Manager: Information Communication & Technology
Department	: Information Communication & Technology
Location	: Head Office
Level	: Executive
Fixed Term Contract	: 5 years
Reporting to	: Managing Director

The purpose of the role is to be responsible for establishing the company's ICT technical vision and leading all aspects of the company's technology development. As Head of Information Communication Technology, he/she plays an integral role in the company's strategic direction, development and future growth. The responsibilities include leading the execution of technology strategy and technology platforms, partnership and external relationships. It is the responsibility of this function to enable the environment for the effective and efficient delivery of Pikitup services, and to develop innovative technological enhancements to the way Pikitup do business.

Key Responsibilities: Strategy

- Provide leadership in the development of a strategic direction for information technology services, gauging and anticipating the diverse needs of Pikitup, monitoring trends and innovations in the waste and logistics industry to meet those needs
- Develop and implement strategic long and short-term technology plans; and making actionable recommendations to senior leadership
- Develop an ICT policy and standards framework, in order to ensure that all aspects of the organisation are legal and compliant
- Assist in the planning processes of the company through development of scenarios or simulations around various business choices input into the Waste Minimisation strategies from a technology point of view
- Engage with government and industry around innovations in waste technology to build Pikitup as a leader in integrated waste innovation management through the use of technology
- Develop Pikitup ICT strategy that enables all business processes and functions.

Non-Executive Directors: Prof. J Snyman, Mr. L Brenner, Mr. N Sefatlhe, Ms. S Nkwanyana, Mr. M Nedzamba, Ms. Z Xaba, Ms. N Ekeke, Ms. J Phiri, Mr. S Monaise, Ms. D Oliphant, Mr. G Tsotetsi, Ms. S Mtshengu, **Board Chair:** Mr. W Mathamela, **Managing Director:** Ms. B Njingolo, **Chief Financial Officer:** Mr. L Matsila.
Registration Number: 2000/029899/07. **Auditor:** Auditor General of South Africa

Information Technology

- Ensure IT data security, risk management, disaster recovery and business continuity planning processes are in place and receive regular review for currency and adequacy
- Initiate activities and policies that create a technology-friendly culture aligned with the company business strategy
- Direct and manage the computing and information technology strategic plans to accomplish corporate goals and objectives
- Ensure the computing and information technology infrastructure capabilities are responsive to the needs of the company's growth and objectives
- Develop and establish operating policies and approaches for computing and information technology
- Evaluate overall operations of computing and information technology and recommend enhancements
- Ensure the security of the information systems, database, network communication lines and equipment
- Ensure that ICT is managed in line with King IV and other ICT related governance frameworks.

Monitor and assess new waste related technologies

- On-going proactive and planned research and development into technologies to support Pikitup's products and services
- Assess the merit of unsolicited proposal brought to Pikitup for a technology perspective
- Research waste minimisation technologies on their behalf.

Transformation

- As an executive, take responsibility for shaping Pikitup operations to realize the vision and strategic direction of a transformed waste management company in line with the City of Johannesburg GDS 2040 goals.

Project Management

- Schedule and Programme work
- Complete projects in time and on budget.

Contract Management

- Ensure that all service delivery agreements are met and penalties for non-performance are imposed
- Ensure that processes to ensure procurement are done correctly and on time
- Conduct supplier performance monitoring
- Ensure contract implementation and performance reporting to management.

Minimum Requirements

Minimum Qualifications & Experience

- Postgraduate degree in Computer Science, Information Technology or equivalent
- In-depth understanding of ICT functions
- Qualification in Municipal Financial Management Act (MFMA), candidates who do not possess this qualification will be required to acquire it within 18 months from date of appointment
- 10 years relevant experience
- 8 years' senior management experience.

Knowledge

- Technology product management
- Knowledge on Information Technology hardware infrastructure
- Strong commercial understanding
- understanding Municipal Finance management Act (MFMA) and related regulations
- Knowledge of Treasury Regulations and Public Service Regulations
- Knowledge of the South African Audit Standards
- Knowledge of industry standards, best practice and trends in the discipline.

Competencies

- Integrity
- Commercial focus
- Analysis and problem solving
- Judgment and decision-making
- Strategic thinking
- Building a vision
- Influencing others
- Networking
- Organising and prioritising
- Impact
- Proactive communication
- Developing Relationships
- ICT facilities/asset management.

Particulars of advertiser:

Interested **applicants** must submit a comprehensive CV together with certified copies of identity document and qualifications to recruit042021@pikitup.co.za on **06 August 2021**. No late or incomplete applications will be considered. Please ensure that the correct reference is inserted in subject line of email. For enquiries contact **Shirley Tjiane 0873571086** or **Keo Segosapelo 0873571129**.

- Please quote the above position name on all correspondence relating to this circular / advert.
- Pikitup reserves the right not to fill any vacancies.

- Correspondence will only be entered into with shortlisted applicants. Should you not hear from us within **six weeks** after closing date of the advert please consider your application unsuccessful.
- PIKITUP IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO EMPLOYMENT EQUITY PRINCIPLES AND REDRESSING THE IMBALANCES OF THE PAST. APPLICATIONS ARE WELCOME FROM ALL DESIGNATED GROUPS (AFRICAN, COLOURED AND INDIAN MALES, ALL FEMALES & PERSONS WITH DISABILITIES)