



City of Johannesburg Pikitup

Pikitup Head Office
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VACANCY: EXECUTIVE MANAGER: BUSINESS SUSTAINABILITY

Date of the advert: 23 July 2021

Closing date for applications: 06 August 2021

Position	: Executive Manager: Business Sustainability
Department	: Office of the Managing Director
Location	: Head Office
Level	: Executive
Fixed Term Contract	: 5 years
Reporting to	: Managing Director

The purpose of this role is to provide an integrated strategy, planning performance monitoring, evaluation and reporting service to Pikitup. To support Pikitup in achieving strategic objectives by executing the following functions: Performance, Monitoring, Evaluation and Reporting/Strategy and Planning Research, Development and Implementation of Special Projects. Champion the implementation of projects that seek to transform the Pikitup business performance, productivity and deliver innovative and sustainable waste management and waste disposal services.

Key Responsibilities:

Strategy and Business Planning

- Drive the cross-functional team functions in the formulation of Pikitup strategy and annual business plan
- Ensure the alignment of the Pikitup strategies and annual business plan with the CoJ IDP, SDA, Strategic priorities, GDS 2040 and other strategic programmes of the CoJ
- Identify, analyze and recommend major strategic opportunities to Management, including strategic partnerships
- Ensure that the Pikitup strategies and annual business plan are translated into annual operational business plans for all Departments and that performance is monitored and reported on quarterly and annually
- Input into and comply with all CoJ strategic and business planning processes
- Coordinate and facilitate the production of the Pikitup interrelated Annual Report.

Performance Management, Monitoring, Evaluation and Reporting

- Implement organisational performance management system to track Pikitup performance
- Ensure implementation of monitoring and evaluation guidelines, protocols, information and reporting systems
- Produce accurate and timely analyses that capture and communicate business results, variances, and performance trends
- Monitor and collaborate with relevant Departments that services and funding relationships are robust enough to meet or exceed strategic goals and objectives
- Design and implement a monitoring framework to track delivery against goals and objectives.
- Analyse evidence and data collected under the monitoring framework for assessment of progress and areas for improvement
- Manage the evidence or data lifecycle, ensuring timely captures, maintains, and presents evidence or data that accurately measures performance.

Special Projects, Research and Development

- Research, planning, and implementing new programmes and protocols into Pikitup and overseeing the development of new products and services
- Monitor and report on interdependencies between programmes and projects, and develop project and programme portfolio reporting capabilities
- Develop and monitor a project management process or methodology for Pikitup based on best practice and internal standards
- Investigate new and innovative technologies, processes and systems for business process and performance improvement, efficient execution of waste management services, and sustainable waste disposal and environmental management
- Working with academic partners, and institutions to leverage the potential of applicable research.

Transformation

- As an executive take responsibility for shaping Pikitup operations to realize the vision and strategic direction of a transformed waste management company in line with the City of Johannesburg GDS 2040 goals

Project Management

- Schedule and Programme work
- Complete projects in time and on budget

Minimum Requirements

Minimum Qualifications & Experience

- Postgraduate degree in Business Management
- In-depth understanding of business planning and performance management
- A proven track record in the successful development and implementation of frameworks and models to guide the development of strategic plans and the cascading of targets to all levels in the organisation

- Qualification in Municipal Financial Management Act (MFMA), candidates who do not possess this qualification will be required to acquire it within 18 months from date of appointment.

Knowledge

- Understanding Municipal Finance management Act (MFMA) and related regulations
- Knowledge of Treasury Regulations and Public Service Regulations
- Knowledge of industry standards, best practice and trends in the discipline

Competencies

- Integrity
- Data analysis
- Analysis and problem solving
- Judgment and decision-making
- Strategic thinking
- Building a vision
- Influencing others
- Networking
- Organising and prioritising
- Impact
- Proactive communication
- Developing Relationships
- Project management Application hosting management and support management

Particulars of advertiser:

Interested **applicants** must submit a comprehensive CV together with certified copies of identity document and qualifications to recruit062021@pikitup.co.za on **06 August 2021**. No late or incomplete applications will be considered. Please ensure that the correct reference is inserted in subject line of email. For enquiries contact **Shirley Tjiane 0873571086** or **Keo Segosapelo 0873571129**.

- Please quote the above position name on all correspondence relating to this circular / advert.
 - Pikitup reserves the right not to fill any vacancies.
 - Correspondence will only be entered into with shortlisted applicants. Should you not hear from us within **six weeks** after closing date of the advert please consider your application unsuccessful.
- PIKITUP IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO EMPLOYMENT EQUITY PRINCIPLES AND REDRESSING THE IMBALANCES OF THE PAST. APPLICATIONS ARE WELCOME FROM ALL DESIGNATED GROUPS (AFRICAN, COLOURED AND INDIAN MALES, ALL FEMALES & PERSONS WITH DISABILITIES)