



Pikitup Johannesburg (Pty) Limited

63 Juta Street
Braamfontein
South Africa

Private Bag x 74
Braamfontein
South Africa
2017

Tel +27(0) 11 712 5200
Fax +27(0) 11 712 5322

www.pikutup.co.za
www.joburg.org.za



Vacancy

Closing date for applications: 26 January 2010

Position : Chief Audit Executive
Department : Internal Audit
Location : Head Office
Level : F1
Reporting to : The Managing Director and Audit Committee

Key Responsibilities:

- ✚ Develop and implement Internal Audit strategic and operational audit plans so that an effective and efficient audit process exists within Pikitup
- ✚ Prepare, monitor and control the annual internal audit departmental budget
- ✚ Set up and manage activities of internal audit department
- ✚ Build a core audit and ensure professional development of staff
- ✚ Develop and implement fraud and IT strategies/ tools for internal audit
- ✚ Develop and implement policies and procedures for effective functioning of Internal Audit
- ✚ Ensure that the Internal Audit structure is aligned to the requirements of Pikitup's business
- ✚ Assist management in developing and implementing risk management strategies
- ✚ Ensure that Internal Audit strategic plans are aligned to the enterprise wide risk management plan
- ✚ Regularly appraise the effectiveness of risk management department of the company
- ✚ Assist management on the development and implementation of internal controls through regular appraisals of the company's activities
- ✚ Give assurance to senior management and the Board on the adequacy, effectiveness and efficiency of internal controls
- ✚ Report to the Board of Directors, Audit Committee and Management on audit findings and recommendations so that they can determine the appropriate corrective action
- ✚ Coordinate Internal Audit activities to those of external auditors

Skills/Competencies:

- ✚ Strong leadership skills
- ✚ Good written and verbal communication skills
- ✚ Ability to effectively plan and manage available resources
- ✚ Knowledge and ability to apply control framework (COSO) and other relevant international standards
- ✚ Knowledge of critical business systems such as Venus, SAP, etc.
- ✚ Deep understanding and knowledge of risk management, internal control and corporate governance issues
- ✚ Strong exposure to anti-fraud strategies and technique
- ✚ Strong knowledge of MFMA and other applicable regulations
- ✚ Strong understanding of the concept service delivery

Directors

*P Radebe (Chairperson), Z Nkosi (Managing Director), *C Ruiters, *H Moeketsi, *V Nemukula, *S Raghubir, *S J Kgomo, *D Phaho, *A. Botha
*T. Mashanda

*Non Executive

B Memela (Company Secretary)

Registration Number: 2000/029899/07

Requirements and Experience:

- ✚ BCom Hons degree/ Certified Theory in Accounting (CTA)/ Certified Internal Auditor (CIA)/ Chartered Accountant (CA)
- ✚ Member of the Institute of Internal Auditors (IIA)/ South African Institute of Chartered Accountants (SAICA)
- ✚ A valid driver's license
- ✚ At least 8 years' Internal Auditing experience, of which 3 to 4 years should be at a senior management position

Particulars of advertiser:

E-mail: recruitment@pikitup.co.za

- **Please quote the above position name on all correspondence relating to this circular / advert.**
- **Pikitup reserves the right not to fill any vacancies.**
- **Correspondence will only be entered into with shortlisted applicants. Should you not hear from us within 30 days after closing date of the advert please consider your application unsuccessful.**
- **PIKITUP IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO EMPLOYMENT EQUITY PRINCIPLES AND REDRESSING THE IMBALANCES OF THE PAST, PREFERENCE WILL BE GIVEN TO SUITABLE CANDIDATES FROM DESIGNATED GROUPS**

